

SOUTH YORKSHIRE PENSIONS AUTHORITY

1 October 2015

APPOINTMENT OF FUND DIRECTOR

Report of the Clerk

1) Purpose of the Report

To notify the Authority of the Fund Director's intention to retire with effect from the end of March 2016 and to outline the process for the appointment of a successor.

2) Recommendations

Members are recommended to:

- a) That the Authority agree to the establishment of an Appointments Panel and its proposed Membership.
 - b) Notes the proposed timeframe for appointment.
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3) Background Information

3.1 The Fund Director of the South Yorkshire Pensions Authority has notified the Chair and Clerk to the Authority of his intention to retire with effect from 31 March 2016.

3.2 The Authority in seeking a successor is being requested to agree the establishment an Appointments Panel comprising Authority Members as set out below.

4) Appointments Panel

4.1 It is proposed that an Appointments Panel be established comprising the Authority's Chair, Vice Chair and Section 41 representatives from Doncaster and Sheffield (thereby providing representation from the four local councils in South Yorkshire) and on its behalf appoint a successor to the Fund Director.

4.2 In supporting the appointment the Panel will seek the input of the Authority's appointed advisors as appropriate, an external HR advisor

and where required the input of the Human Resources Directorate of Barnsley MBC as advisor to the Clerk to the Authority.

5) Appointment Timetable

5.1 In seeking to ensure the process and transition does not impact on business continuity, the following is suggested by way of a working timetable, subject to confirmation of participant's availability. Dates will be formalised once this suggested approach is agreed:

Initial Meeting of the Appointments Panel and advisors to consider proposed interview process	Early Oct
Out to Advert	Mid/Late Oct
Interviews	Late Nov/Early Dec
Appointment	Early December

6) Implications and risks

6.1 Financial – Financial provision is made in the Authority's revenue budget to meet the costs of the appointment process.

6.2 The Authority aims to be an equal opportunity employer giving opportunities for all applicants regardless of background or status with the aim of building a workforce that reflects the diversity of the local population.

6.3 Risk – In order to maintain business continuity it is essential that the Authority seek an appointment to this post.

**Officer Responsible: Martin McCarthy,
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Background papers used in the preparation of this report are available for inspection at the offices of the South Yorkshire Pensions Authority, 18 Regent Street, Barnsley.